

Judicial Administration Committee
Judicial Conference of Indiana

Minutes
October 11, 2002

The Judicial Administration Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on Friday, October 11, 2002, from 10:00 a.m. – 1:00 p.m.

1. Members present. Roland W. Chamblee, Steven M. Fleece, Karen M. Love, Judith S. Proffitt, Michael A. Shurn, P. Thomas Snow and Frances C. Gull, Chair.
2. Staff present. Jeffrey Bercovitz provided the committee with staff assistance.
3. Guests present. Ron Miller, State Court Administrator's Office was also present.
4. Minutes approved. The meeting minutes for the committee on August 9, 2002 were approved.
5. Weighted caseload update.
 - a. Mr. Bercovitz distributed all comments to the weighted caseload update report; an article entitled, "Counties Hope 2003 Will Bring New Courts," Indiana Lawyer, Sept. 25-Oct. 8, page 5; Order for Development of Local Caseload Plans, 94S00-9907-MS-390, July 16, 1999; and scatter plots of times recorded by judicial officers in Domestic Relations and Civil Plenary cases.
 - b. Committee members discussed all the comments to the August draft Weighted Caseload Measures Update Report returned before and during the September conference. The committee agreed to add language describing the collection of postjudgment data as part of each case type. They also agreed to add a recommendation indicating the JTAC case management system will enhance the accuracy and uniformity of data collected in future weighted caseload studies.
 - c. The committee agreed Judge Gull should thank Judge Thomas Stefaniak by letter for his comments on the weighted caseload study.
 - d. Committee members agreed to transmit the completed Weighted Caseload Update Study as amended during the meeting to Chief Justice Randall T. Shepard and the Board of Directors of the Judicial Conference of Indiana.
6. Future topics. The committee discussed working on the following projects: continuation of the weighted caseload study including, reviewing timesheets for capital murder and murder being kept by all courts at all times, a time study of protection orders, review of new laws for weighted caseload impact, and the effect of support staff on court operations for weighted caseload purposes; reviewing how differences in how cases are filed effect weighted caseload, including how to increase the integrity of the case count; standardization of CCS entries; standards for case management (e.g. X% of civil plenary cases have pretrial hearing 90 days from filing date, X % of civil plenary cases heard 180 days from filing date, etc.), standard local court rules. The committee agreed to listen to a presentation from JTAC about the new case management system at the November 2002 meeting. The committee agreed to then discuss future committee topics.
7. Next meeting. The committee agreed to hold their next meetings at the Judicial Center on the following dates: Friday, November 8, 2002; January 10, 2003; March 14, 2003; April 11,

2003; May 9, 2003; June 13, 2003; July 11, 2003; August 8, 2003 from 10:00 a.m. - 4:00 p.m. They also agreed to meet on Wed., September 10, 2003, from 10:00 a.m. - 12:00 noon in conjunction with the Judicial Conference, and again on October 10, 2003 and November 21, 2003 from 10:00 a.m. - 4:00 p.m. at the Indiana Judicial Center.

Respectfully submitted,

Jeffrey Bercovitz, Director
Juvenile and Family Law